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ABSTRACT

The New York State High School Equivalency Testing Program is for adult residents of the state who have not completed their high school education in the regular manner. An adult who obtains satisfactory scores on the High School Level tests of General Educational Development (GED) Tests is eligible to receive a New York State high school equivalency diploma. This diploma is the legal equivalent of one issued by a local high school and meets the minimum requirements for entrance into some colleges in New York State. However, since admission requirements vary for individual colleges, applicants should consult admissions officers concerning specific admission requirements. This program in no way replaces the regularly established procedures in the granting of local high school or Regents high school diplomas. GED tests and scores are restricted to the High School Equivalency Testing Program. Local school authorities may not issue diplomas or grant credits on GED scores. (The document includes amendments effective April 1970, official testing centers and schedules, and the application form.) (Author/LY)

ED0 394455

NEW YORK STATE

# HIGH SCHOOL EQUIVALENCY

## TESTING PROGRAM

## GENERAL INFORMATION

## AND

## TESTING SCHEDULE

## SEPTEMBER 1, 1969-AUGUST 31, 1970

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**The University of the State of New York**
**The State Education Department**
**Bureau of Higher and Professional Educational Testing**
**Albany, New York 12224**

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NEW YORK STATE

# HIGH SCHOOL EQUIVALENCY

## TESTING PROGRAM

## GENERAL INFORMATION

## AND

## TESTING SCHEDULE

**SEPTEMBER 1, 1969-AUGUST 31, 1970**

**The University of the State of New York**
**The State Education Department**
**Bureau of Higher and Professional Educational Testing**
**Albany, New York 12224**

-/-

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
ALBANY, NEW YORK 12224

May 1970

DIVISION OF CONTINUING EDUCATION
MONROE C. NEFF, DIRECTOR

BUREAU OF GENERAL CONTINUING EDUCATION
JOSEPH A. MANGANO, CHIEF
518: 474-8700

TO: Directors of Continuing Education
Guidance Counselors
Administrators of GED Programs

SUBJECT: Changes in the Commissioner's Regulations Concerning the High School Equivalency Testing Program Effective April 1970

The Board of Regents has approved Amendments to the Commissioner's Regulations pertaining to the New York State Equivalency Diploma Program (GED). The regulations have been amended as follows:

1. All fees previously required to take the High School Equivalency Examination or to receive the New York State Equivalency Diploma have been eliminated. Testing centers have been advised to return any checks or money orders received from candidates.

2. Candidates not successfully qualifying for the diploma on the first testing or any subsequent testing will be permitted to use the highest scores on any of the five subtests taken within a two-year period prior to the most recent test. Previously only the most recent scores rather than the highest scores have been used to determine qualification.

   This change in the regulations indicates that the only candidate who can benefit from repeating fewer than five subtests is one who has already obtained a score of at least 225 but who has failed to achieve a minimum score of 35 on one or more of the subtests. Therefore, all repeater candidates should be advised of the opportunity to use their highest subtest scores rather than their most recent scores. All repeater candidates, therefore, who have as an objective obtaining a total score of 225 should be counseled and advised that the best procedure to obtain the 225 is to repeat all five subtests.

   If in spite of this advice the candidate still wishes to repeat only one or two subtests, he must write to the High School Equivalency Testing Program, State Education Department, Albany, New York 12224, to request an authorization form which must be attached to his application

(over)

3. Residents who do not meet the requirements for diploma testing may now be tested for transcript purposes if they are seeking admission to any program of post-secondary education for which high school graduation is the normal prerequisite. Previously, testing for this purpose was restricted to candidates for admission to programs of higher education.

4. All unsuccessful candidates are required to wait three months before being permitted to retake the examination. Previously, no waiting period was required for retesting after an unsuccessful testing experience.

Dr. John McGuire, Chief of the Bureau of Higher and Professional Testing has provided the Chief Examiners of the High School Equivalency Testing Program with detailed information concerning these changes.

Sincerely yours,

Joseph A. Mangano, Chief
General Continuing Education

Monroe C. Neff, Director
Division of Continuing Education

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## FOREWORD

The New York State High School Equivalency Testing Program offers adult residents of this State, who for one reason or another have not completed their high school education in the regular manner, an opportunity to demonstrate their educational growth.

An adult who attains satisfactory scores on the High School Level Tests of General Educational Development (GED Tests) is eligible to receive a New York State High School Equivalency Diploma. This diploma is the legal equivalent of a diploma issued by a local high school and, as such, is of value to an adult who wishes to qualify for certain types of employment or for promotion in industry. The High School Equivalency Diploma also meets the minimum requirements for entrance into some colleges in New York State. However, since admissions requirements vary for individual colleges, the applicant should consult the admissions officers of the college of his choice concerning the specific admission requirements.

This program in no way replaces the regularly established procedures in the granting of local high school diplomas or Regents High School Diplomas. The GED Tests and the scores obtained on them are restricted exclusively to the High School Equivalency Testing Program. Local school authorities may not issue local school diplomas or grant credits on the basis of scores earned on the GED Tests, but should refer all such requests to the Department.

ELIGIBILITY REQUIREMENTS

ALL APPLICANTS MUST MEET BOTH THE RESIDENCY REQUIREMENT AND THE AGE REQUIREMENT EXPLAINED BELOW.

1. New York State residency is required, with the following exceptions:

   A. A member of the armed services assigned to duty in New York State (or members of their family residing with them)

   B. A Job Corps trainee or a participant in a similar program assigned to a center located in New York State

   In order to qualify under A or B above, an applicant must submit with his application a Certificate for Nonresidents (Form DET 603C), executed by the appropriate military officer, program director, or deputy. A transcript of the scores will be sent, upon the person's request, to an educational institution, employment officer, or other appropriate officer or agency. The equivalency diploma will not be issued, however, until such time as the person becomes a resident of New York State. The person must apply for the diploma when he becomes a resident of New York State, as it is not sent unless requested.

2. Every applicant must be 21 years of age or older on the date of the examination, with the following exceptions:

   A. An applicant who is between the ages of 18 and 21 is also eligible to take the examination and to receive a diploma if

      (1) his last attendance as a regularly enrolled student in a full-time school program of instruction was at least 1 year before the date of his examination, (His application must be accompanied by a Certificate of Withdrawal, Form DET 603A.)

   or

      (2) he is a resident of a narcotic addiction control center, an inmate of a correctional institution, or a patient in a hospital in New York State. In this case the head of the institution must certify that the diploma constitutes an essential element of the rehabilitation program.

B. An applicant who does not meet the eligibility requirements for a diploma as stated above may be admitted to the examination if

(1) he is a candidate for admission to an institution of higher education for which high school graduation is a normal prerequisite, (His application must be accompanied by a letter from the educational institution stating that the applicant is a bona-fide candidate for admission to the institution and that his test scores are necessary for admission.)

or

(2) the candidate is a woman who needs her test scores for enlistment in the armed forces. (Her application must be accompanied by an official request from the recruiting office for her test scores.)

A transcript of the scores of a person admitted to the examination under 2B will be sent to the agency or institution requesting it, but a diploma will not be issued until such time as the person becomes 21 years old or is qualified under 2A. The applicant must apply for the diploma when he becomes eligible to receive it, as it is not sent unless requested.

## ELIGIBILITY OF ALIENS

An alien who has filed a "Certificate of Intent" and possesses an immigrant visa is eligible for testing and for the diploma if he satisfies all other eligibility requirements.

Foreign visitors who are in the United States on student or tourist visas or any other type of temporary visa are not eligible for testing or for the diploma. Such persons should see the 2 sections in this booklet entitled College Admissions Based on the GED Tests and Evaluation of Foreign Academic Credentials on pages 8 and 22, respectively.

## SCORE REQUIREMENTS

The State Education Department will issue the New York State High School Equivalency Diploma to any eligible candidate who obtains

both

(1) a score of 35 or more on each of the five tests of the examination,

and

(2) a total score of 225 or more for all five of the tests.

The maximum standard scores attainable on the GED Tests are 75 on each individual test and a total of 375 on all five tests in the battery.

## ACCEPTANCE OF SCORES OBTAINED OUT OF STATE

The New York State Education Department will accept the GED Test scores obtained by a person who took the tests at an official, recognized testing agency for the GED examination, provided that when he took the tests he was a full-time member of the armed services, or (2) a Job Corps trainee or participant in a similar program, or (3) a resident of the state in which he took the GED Tests. The person must, however, meet all the requirements of the Education Department at the time he applies for a New York State High School Equivalency Diploma.

Persons applying for an Equivalency Diploma based on such scores should follow the instructions in this booklet given under Application Procedure.

## COLLEGE ADMISSIONS BASED ON THE GED TESTS

Many institutions of higher learning recognize the value of GED Test scores as a predictor of success at college level work. Therefore, many such institutions admit adults with equivalency diplomas who meet their other admission standards.

The High School Equivalency Office does not publish a listing of colleges which recognize the equivalency diploma. Anyone interested in obtaining admission to college based on his GED Test scores should contact the admissions offices of the individual colleges in which he is interested. Anyone having difficulty selecting colleges which offer programs corresponding to his interests and abilities should visit the guidance office of his local high school and request assistance.

Aliens who desire to attend college in New York State but who are ineligible to take the GED Tests may wish to take the Scholastic Aptitude Tests of the College Entrance Examination Board. These tests are widely used in New York State for college admission purposes. Applications to take the SAT may be obtained from the guidance office of any local high school or by writing directly to the College Entrance Examination Board, Princeton, New Jersey. Aliens should tell the admissions office of the college in which they are interested about the evaluation service of the United States Office of Education. The address of this office is on page 22.

## CONTENT OF THE NEW YORK STATE HIGH SCHOOL EQUIVALENCY EXAMINATION

The State High School Equivalency Examination consists of five individual test booklets known as the Tests of General Educational Development. They constitute a comprehensive examination designed to measure the educational development of adults who have not completed a formal high school course. The tests are designed to measure as directly as possible the attainment of some of the basic objectives of the entire program of general education. The examination, therefore, tends to emphasize the ability of a person to make use of concepts, ideas, and generalizations, and it tends to minimize the ability to recall specific facts. The examination is usually administered over a two-day period, and a maximum time of two hours is allowed to complete each test.

The High School Equivalency Diploma is awarded to eligible applicants solely on the basis of successful completion of the examination. Examinees should not be discouraged by the apparent difficulty of some questions on the GED Tests. The percentages of questions which must be answered correctly are lower than those required by the usual classroom test. In general, about 40 to 50 percent of the questions on each sub-test must be answered correctly to achieve a standard score of 45. The percentages are somewhat lower for Test Five (General Mathematical Ability). About 30 to 35 percent of the questions are necessary for a standard score of 35.

## TEST 1: EFFECTIVENESS AND CORRECTNESS OF EXPRESSION

Emphasis in this test is upon ability to avoid errors in spelling, punctuation, capitalization, and grammatical usage. Consideration also is given to ability to choose the best words or phrases and to organize ideas in clear, well-balanced sentences.

## TEST 2: INTERPRETATION OF READING MATERIAL IN THE SOCIAL STUDIES

This test measures ability to read with understanding and to evaluate critically reading selections concerning social, political, economic, and cultural problems and issues. Since ability to evaluate depends upon a person's background in a field, the test indirectly measures the individual's understanding of ideas and knowledge of the social studies.

## TEST 3: INTERPRETATION OF READING MATERIAL IN THE NATURAL SCIENCES

This test places a special emphasis on scientific vocabulary and ability to pay close attention to detail and logic. It consists of a selection of passages from the field of natural sciences at the high school level and a number of questions testing a person's ability to comprehend and to interpret the content of each passage.

## TEST 4: INTERPRETATION OF LITERARY MATERIALS

This test is based on a selection of passages, both prose and verse. The questions emphasize knowledge and special abilities not frequently needed in ordinary reading. The abilities to interpret figures of speech, to cope with unusual sentence structure and word meaning, and to recognize mood and purpose are often tested as is an understanding of literary terms.

## TEST 5: GENERAL MATHEMATICAL ABILITY

This test covers topics usually taught at the high school level and includes questions based on algebra, geometry, and modern math. Many questions test knowledge of mathematical principles and stress their applications through the performance of mathematical operations and manipulations. The ability to express practical problems in mathematical terms is frequently tested. Some topics which may be covered are: definitions, ratios, percent, decimals, fractions, mathematical symbols, indirect measurement, interpretation of graphs and tables, scale drawings, approximate computation, and units of measurement.

## PREPARATION AND STUDY MATERIALS FOR THE EQUIVALENCY EXAMINATION

You are not required to take any courses or to prepare in any way for the examination. However, if you believe your reading ability to be somewhat below par, or if you have been out of school for some time, you may wish to improve your reading skills and general background in the subject areas covered by the examination. You can do this either by participation in a continuing education program of a nearby school or by home study.

Many public schools offer, through their continuing education programs, classes for adults who wish to develop their educational background to the equivalent of that of a high school graduate. Free or low cost courses in specific subject areas are frequently offered along with survey courses geared more specifically to prepare people for the equivalency examination. The director of continuing education or the principal of your local high school can give you more specific information about the scheduling and availability of these courses in your area. For additional information about high school equivalency education programs, contact the Department's Bureau of General Continuing Education.

The Bureau of Continuing Education Curriculum Development of the New York State Education Department has developed a handbook designed principally to assist instructors of high school equivalency preparation classes. Its title is High School Equivalency, Part I; Theory and Design of the Program. The handbook is published primarily for use in schools in New York, and free copies are available to New York State school personnel, public or private, when obtained through a school administrator.

Single copies of this publication may be purchased for $.75 by individual residents of New York State and by out-of-State school systems and other educational institutions. If you are a New York State resident or represent an out-of-State school system or educational institution, you may order single copies of the desired publication by sending a check payable to the New York State Education Department.

The order should be sent directly to the Publications Distribution Unit, Finance Section, New York State Education Department, Albany, New York 12224. The check must accompany the order.

High School Equivalency, Part II: Curriculum Resource Handbook is currently in the developmental stage. This resource handbook for the five subtests comprising the High School Equivalency examination is expected to be ready for distribution about September 1970.

If you prefer home study, any books designed to improve your reading should be valuable. Also, the book list below may be helpful to you. It is taken from the Department's handbook described above and designates books specifically designed for the GED Tests. The books may be purchased locally or from the publishers.

BARRON'S HOW TO PREPARE FOR THE HIGH SCHOOL EQUIVALENCY EXAMINATION, by Rockowitz, Brownstein, and Peters, published by Barron's, 113 Crossways Park Drive, Woodbury, New York 11797--$7.95 (cloth edition), $3.95 (paperback).

HIGH SCHOOL CERTIFICATION THROUGH THE GED TESTS, by Farley, Weinhold, and Crabtree, published by Holt, Rinehart, and Winston, Inc. 383 Madison Avenue, New York, N.Y. 11027--$2.00

HIGH SCHOOL EQUIVALENCY DIPLOMA TESTS, second book-secondary level (green cover), Arco Publishing Co., 219 Park Avenue South, New York, N.Y. 10003--$4.00

HIGH SCHOOL EQUIVALENCY SUBJECTS (five-volume set), published by United School Services, Inc., Box 484 North Miami, Florida 37161--$27.40--1 set consisting of grades 9, 10, 11, 12, and Foreign Languages

HOW TO PASS HIGH SCHOOL EQUIVALENCY EXAMINATION, published by Cowles Education Corporation, 488 Madison Avenue, New York, N.Y. 10027--$7.50 (cloth edition), $3.95 (paperback)

PRELIMINARY PRACTICE FOR THE HIGH SCHOOL EQUIVALENCY DIPLOMA TEST, first book - elementary level (yellow cover), Arco Publishing Co., 219 Park Avenue South, New York, N.Y. 10003--$4.00

The following five titles are geared to the specific content areas of the individual GED Tests. Each is published by Cowles Education Corporation, 488 Madison Avenue, New York 10027 and costs $6.50 in the cloth edition and $2.95 in paperback.

CORRECTNESS AND EFFECTIVENESS OF EXPRESSION, by Donald Sale and Pricilla Johnson

GENERAL MATHEMATICAL ABILITY, by Robert Barlow

READING COMPREHENSION IN LITERATURE, by Harvey Nagler

READING COMPREHENSION IN THE NATURAL SCIENCES, by William Langner and Eric Foretich

READING COMPREHENSION IN SOCIAL STUDIES, by William Langner and William Blackwell

FEES

All fees must be in the form of a check, bank draft, or money order made out to the New York State Education Department.

Testing, Issuance of Diploma and/or Score Report.....$6

Retesting (Regardless of Number of Subtests Taken).....$6

Issuance of Diploma Based on Scores Obtained Out of State....$6

Duplicate Score Report (Transcript) Requested after Original Testing or Retesting.....$2

If it is impossible to take the tests on the given dates, you must notify the testing center at least 5 days before the first scheduled date. If you do not appear for the tests and do not give the required notice, you may be scheduled for the next available testing period without any additional fee being charged. If, however, you fail to give the required notice on two occasions you will forfeit the fee, and to be scheduled for further testings, you must submit a new application and fee.

The testing fees will be waived for those persons tested as part of a planned program of vocational rehabilitation conducted under the supervision of any of the following:

1. the Division of Vocational Rehabilitation of the State Department of Education
2. the Vocational Rehabilitation Service of the State Department of Social Services
3. the Narcotic Addiction Control Commission
4. the State Department of Correction or a city or county penal institution
5. other agencies conducting rehabilitational programs approved by the Commissioner of Education for the purpose of waiving fees

APPLICATION PROCEDURE

It is important that every applicant carefully follow these instructions.

1. Completely and neatly fill out the application form.

2. Attach to the application a check, bank draft, or money order for $6, made payable to the New York State Education Department. Do not attach cash.

3. If you are under 21, you must also attach to your application whichever statement is required to establish your eligibility: a Certificate of Withdrawal, a letter requesting scores from a college admissions office, or an official request for scores from a women's recruiting office. See the Eligibility Requirements, page 6 to determine which statement is needed.

   NOTE: NO APPLICANT UNDER 21 WILL BE ALLOWED TO TAKE GED TESTS UNLESS ONE OF THE THREE STATEMENTS REQUIRED IS ATTACHED TO THE APPLICATION, ALONG WITH THE REQUIRED FEE.

4. If you have not yet taken the GED Tests or if you have not yet obtained satisfactory scores on the tests, select the testing center most convenient for you. Then print the address of the testing center (not the Education Department) on a stamped envelope, preferably legal size. (Do not mail application yet.)

   If you have already obtained satisfactory scores on the GED Tests, while in the armed services or at a recognized out-of-state GED testing center, address a stamped envelope, preferably legal size, to: High School Equivalency Testing Program, State Education Department, Albany, New York 12224. (Do not mail application yet.)

5. Submit <u>in person</u> the envelope, proof of identity, and the application (with the necessary papers attached) to the principal* of the nearest elementary, junior high, or high school.

6. Sign the application in the presence of the principal, who will then certify your application and return your personal documents.

7. Ask the principal to mail your completed application to the address indicated on the envelope you have provided him.

*The term "principal" for purposes of the application means a school principal or a school official authorized by the principal to act for him on high school equivalency matters. Veterans applying for a diploma based on GED scores obtained while in the service may have a notary public certify the application. Members of the armed services may have a commissioned officer of their unit certify the application.

Applicants who are confined to hospitals or rehabilitation institutions and who will be taking the Equivalency Examination at the institution under special arrangements made with the Education Department may have the director of the institution certify the application.

## PROCESSING OF APPLICATIONS

For an applicant who has already taken the GED Tests, the Education Department requests official verification of scores from the original testing agency or state, or from the Armed Forces Institute in Madison, Wisconsin. When a score report showing satisfactory scores is received, the Education Department issues the Equivalency Diploma, providing all other eligibility requirements are met. The entire process takes about 6 weeks.

An applicant who has not yet obtained satisfactory scores or who has not yet taken the Equivalency Examination will be sent an examination admission notice by the testing center. The notice will list the exact time and place the GED Tests will be held and will establish the applicant's right to enter the examination. A candidate should be able to furnish proof at the examination center of his identity and of having reached the minimum age required. Every candidate's fingerprints are taken during each session of the examination.

If it is impossible to take the tests on the dates assigned, the applicant must notify the testing center at least 5 days before the first scheduled testing date. If the applicant does not give the required notice and does not appear for the tests, he will be scheduled for the next available testing period without any additional fee being charged. If, however, he fails to give the required notice on two occasions he will forfeit the fee. The applicant, to be scheduled for further testings, must then submit a new application and fee.

## WHAT TO BRING TO THE TESTING CENTER

A candidate should report to the examination center at a reasonable time before the examination is scheduled to begin. He should bring with him two or more number 2 pencils, the examination admission notice, and proof of identity and of having reached the minimum age required. Also, where the examination times cover the lunch or supper period he may wish to bring a snack with him, as there may not be restaurant facilities in the area of the testing center.

## DIPLOMA AND SCORE REPORTS

Successful candidates will receive a New York State High School Equivalency Diploma and a report of scores. Those candidates who were eligible for testing but not for a diploma will be sent a report of scores.

A transcript will be sent to the agency requesting scores for those persons tested on the basis of a college or recruiting office request.

Transcripts of scores requested after the examination has been administered will be provided upon request and payment of a $2 fee for each transcript.

## RETESTING

An applicant may retake the GED Tests anytime after the first testing. A period of 12 months must elapse between all testings after the second testing. Upon written application to the High School Equivalency Testing Program this requirement may be waived for reasons satisfactory to the Commissioner of Education. A different form of the tests must be available for each retesting.

Persons who obtain scores of less than 35 on three or more subtests must repeat the entire battery of 5 tests. Applicants for retesting who have achieved scores of 35 or more on at least 3 subtests are not required to repeat all 5 subtests. They may do so if they wish, however. Credit for a test on which a score of at least 35 has been obtained may be retained for 2 years from the date of testing.

A candidate's score after re-examination will be considered to be the combination of his most recent scores on all of the separate tests.

Those persons originally tested out of state or as part of the Armed Forces GED Testing Program who qualify for retesting on 1 or 2 subtests must attach to their applications an official copy of their GED scores issued by the original testing agency or USAFI. If such a copy is not attached they must retake all 5 subtests.

PERSONS WHO OBTAIN A TOTAL SCORE OF LESS THAN 215 ARE STRONGLY ADVISED TO RETAKE ALL 5 SUBTESTS. THE POSSIBILITY OF RAISING ONE'S SCORE MORE THAN 10 POINTS BY RETAKING ONLY ONE OR TWO SUBTESTS IS VERY SLIM. In addition, it would be wise for such persons to enroll in a preparation course conducted as part of a local continuing education program or to prepare thoroughly at home before retaking the examination.

The procedure for applying for a retesting is the same as for the original testing, and a fee of $6 is required regardless of the number of tests taken.

SPECIAL HANDLING - Applications or Testing

Directors of continuing education and others conducting preparation classes for groups are urged to have their students file applications well in advance of the desired testing dates. This will insure that the applicants are scheduled for the testing period desired. Each applicant should attach a note to the application requesting that he not be scheduled before the desired month.

Anyone who may experience difficulty in taking the equivalency examination because of a severe physical handicap should notify the chief examiner of the testing center chosen and make prior arrangements for any special factors that must be considered.

If an applicant wishes to be tested at a center other than the one to which he originally applied, he should

1. address a stamped envelope to the new center at which he wishes to be tested

2. mail the envelope to the examiner of the original testing center and request that his application papers be forwarded to the new center

An applicant should understand that, in such a case, there probably will be a delay in being scheduled for a testing date.

All testing centers and the Education Department process applications in the order in which they are received. Score reports are usually sent out within 4 weeks of the date of testing. Requests for special handling of applications, other than what is described above, should not be made. If, however, an applicant does not receive test results within 6 weeks of the testing date, he may notify the High School Equivalency office.

## WHERE TO OBTAIN FORMS AND FURTHER INFORMATION

Applications, lists of testing centers and examination dates, other forms, and information booklets may be obtained by writing:

High School Equivalency Testing Program
State Education Department
Albany, New York 12224

In addition, testing centers and most public high schools maintain a supply of information booklets, applications, certificates of withdrawal, and lists of testing centers and examination dates.

Persons who have a special question or problem related to the physical administration of the examination or to being scheduled for a particular testing period should write the chief examiner of the testing center where he wishes to be tested. Those who have other questions not answered by this booklet should write the High School Equivalency office.

## NEW YORK STATE REGENTS DIPLOMA BASED ON HIGH SCHOOL EQUIVALENCY DIPLOMA

A person who has earned a New York State High School Equivalency Diploma may earn a Regents High School Diploma by meeting each of the following requirements:

1. passing the Regents Comprehensive Examination in English

2. passing one of the following combinations of Regents examinations in social studies:

   a. World History and American History-One Year (two separate examinations)

   b. World History and American History-Two Years (two separate examinations)

   c. American History and World Backgrounds III

   d. Comprehensive Examination in Social Studies

3. demonstrating competence in a three-unit elective sequence selected from the following: agriculture, art, business subjects, foreign languages, home-making, industrial arts, mathematics, music, science, trade and technical subjects. In some subjects, such as Spanish, this requirement may be met by passing a single Regents examination. In other subjects, such as industrial arts, this requirement may be met only by satisfactorily completing a three-unit sequence of class work in an approved secondary school in New York State. Questions concerning approved sequences and methods of demonstrating competence should be referred to a high school principal or counselor or to the Bureau of Elementary and Secondary Educational Testing at the address below.

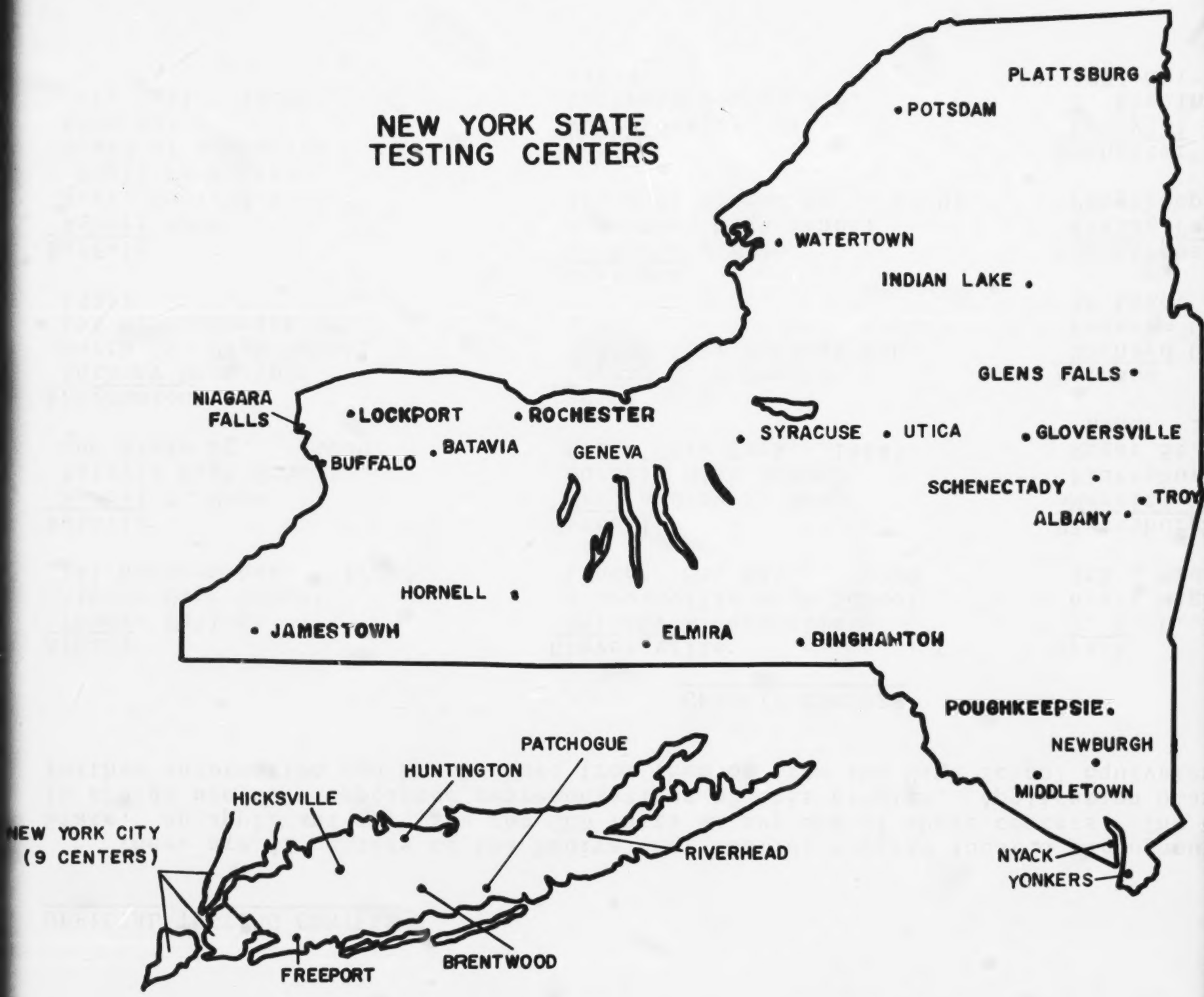
Applications for a Regents High School Diploma may be obtained by requesting form DET 551 from:

Bureau of Elementary and Secondary
Educational Testing
State Education Department
Albany, New York 12224

## EVALUATION OF FOREIGN ACADEMIC CREDENTIALS

Occasionally the High School Equivalency office receives requests for evaluations of the education of foreign-trained persons in terms of United States academic acheivements. The equivalency office makes no such evaluations. However, the United States Office of Education does. Educational institutions, government agencies, and other appropriate agencies should request the latest statement of policy regarding such advisory interpretations from the

U.S. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Office of Education
Institute of International Studies
International Services and Research Staff
Comparative Education Branch
Foreign Credential Service
Washington, D. C. 20202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TESTING CENTERS
PLATTSBURG
POTSDAM
WATERTOWN
INDIAN LAKE
GLENS FALLS
NIAGARA FALLS
LOCKPORT
ROCHESTER
SYRACUSE
UTICA
GLOVERSVILLE
BUFFALO
BATAVIA
GENEVA
SCHENECTADY
TROY
ALBANY
HORNELL
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POUGHKEEPSIE
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HUNTINGTON
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(9 CENTERS)
RIVERHEAD
NYACK
YONKERS
FREEPORT
BRENTWOOD

## OFFICIAL TESTING CENTERS

There are 42 centers of the Equivalency Testing Program located throughout New York State. An applicant may take the GED Tests at any one of these centers. The examiners in charge are duly appointed representatives of this program. Application blanks and further information can be obtained from them or from the High School Equivalency office.

### UPSTATE CENTERS

**Albany**
Thomas Fallon
Albany High School
141 Western Ave. 12203

**Batavia**
Robert T. Howe
Batavia High School
260 State St. 14020

**Binghamton**
Anthony De Scipio
North Sr. High School
167 E. Frederick St.
13904

**Buffalo**
Robert Howe
Asst. Supt. for
Pupil Pers. Serv.
Board of Education
Room 807
City Hall 14202

**Gloversville**
Anthony R. Sommella
Gloversville High School
Lincoln St. Ext. 12078

**Hornell**
Mrs. Audrey K. Boag
Hornell High School
Maple City Park 14843

**Indian Lake**
Eugene R. McDonald
Indian Lake Central Sch.
12842

**Jamestown**
E. Herbert Boje
Jamestown High School
350 East Second St. 14701

**Lockport**
W.B. Lovejoy, Jr.
Lockport Senior H.S.
14094

**Nyack**
H. S. E. Examiner
Nyack High School
5th & Midland 10960

**Plattsburgh**
Merritt C. Clifford
Plattsburgh Sr. H.S.
Rugar St. at Adirondack
Lane 12901

**Potsdam**
Richard C. Irwin
Potsdam Central School
29 LeRoy St. 13676

**Poughkeepsie**
Irving Fersh
Poughkeepsie H.S. 12603

**Rochester**
Henry Di Clements
E. Evening Adult H.S.
1801 Main St. East 14609

Elmira
William R. Cieri
Coordinator, Adult
Ed. & Comm. Pro.
951 Hoffman St. 14905

Geneva
George J. Abraham
172 Lyceum St.
Board of Ed. 11456

Glens Falls
Graham R. Easson, Prin.
Glens Falls High School
Sherman Ave. & Quade St.
12801

Utica
Michael Humphrey
Guidance Office
Utica Free Academy
1401 Kemble St. 13501

Middletown
Cosimo A. Romanelli
Middletown H.S.
112 Grand Avenue 10940

Newburgh
Charles Frier
Board of Education
220 West St. 12550

Niagara Falls
Allen Welch
Adult Ed. Div.
Board of Education
607 Walnut Ave. 14301

Watertown
Robert Wilson
Arsenal School 13501

Schenectady
Arnold A. Amell
Guidance Coordinator
Linton H.S.
The Plaza 12308

Syracuse
Ronald R. Spadafora
Henninger High School
600 Robinson St. 13205

Troy
Anthony J. Murray
Troy High School
1950 Burdett Ave. 12180

Yonkers
Robert D. Mathieson
Nathaniel Hawthorne Jr.
High School
350 Hawthorne Ave. 10705



## LONG ISLAND CENTERS

Brentwood
William F. Heran
Brentwood Sr. H.S.
1st St. & 6th & 7th Ave.
Brentwood, 11717

Long Island City
James T. McGee, Jr.
William Cullen Bryant H.S.
48-10 31st Ave. 11033

Huntington
Dr. Warren Koch
Half Hollow Hills H.S.
50 Vanderbilt Parkway
Dix Hills 11746

Riverhead
Nathaniel Shaffran
Riverhead High School
300 Pulaski St. 11901

*Freeport - BOCES
Mr. Charles LaFreniere
Southwest Testing Cen.
Cleveland Ave.

Patchogue
James G. Raleigh
Board of Coop. Ed. Serv.
201 Sunrise Highway 11772

*Hicksville - BOCES
Mr. John Moore
Northeast Testing Cen.
Duffy Avenue

*All applications for the centers at Hicksville and Freeport should be sent to:

BOCES
High School Equivalency
Application Center
125 Jericho Turnpike
Jericho, N.Y. 11753

## 1969-70 SCHEDULE-NEW YORK CITY CENTERS

| C.E. Hughes<br>351 W.18th St.<br>N.Y. 11, N.Y.<br>Mrs. Gloria Tanderjian | Julia Richman<br>317 E. 67th St.<br>N.Y. 21, N.Y.<br>Mr. James Fennel | DeWitt Clinton<br>Mosholu P'kway &<br>Paul Ave., Bx.68<br>Mr. James Stein | Erasmus Hall<br>911 Flatbush<br>Ave., B'klyn 26<br>Miss Esther Weisman | Sheepshead Bay<br>3000 Avenue X<br>B'klyn 35, N.Y.<br>Miss Muriel Sperber |
|---|---|---|---|---|
| Sept. 23-24 | 29-30 | 24-25 | 23-24 | 29-30 |
| Oct. 21-22 | 27-28 | 15-16 | 21-22 | 27-28 |
| Nov. 18-19 | 18-19 | 12-13 | 18-19 | 18-19 |
| Dec. 16-17 | 9-10 | 16-17 | 9-10 | 16-17 |
| Jan. 13-14 | 20-21 | 13-14 | 13-14 | 20-21 |
| Feb. 18-19 | 25-26 | 18-19 | 18-19 | 25-26 |
| Mar. 17-18 | 24-25 | 17-18 | 24-25 | 17-18 |
| Apr. 14-15 | 7- 8 | 7- 8 | 14-15 | 7- 8 |
| May 19-20 | 26-27 | 12-13 | 19-20 | 12-13 |
| June 10-11 | 16-17 | 16-17 | 16-17 | 2- 3 |

| Jamaica<br>167-01<br>Gothic Drive<br>Jam., NY 11510<br>Mr. Paul Rosenberg | Wm. C. Bryant<br>48-10, 31st Ave.<br>L.I. City, NY<br>(Queens) 11103<br>Mr. James McGee | Curtis<br>Hamilton Ave.<br>St. George 1<br>Staten Island<br>Mr. Caspar Scheiper |
|---|---|---|
| Sept. 23-24 | 29-30 | 24-25 |
| Oct. 21-22 | 27-28 | |
| Nov. 18-19 | 19-20 | 19-20 |
| Dec. 16-17 | 9-10 | |
| Jan. 13-14 | 20-21 | 13-14 |
| Feb. 18-19 | 25-26 | |
| Mar. 24-25 | 17-18 | 17-18 |
| Apr. 28-29 | 7- 8 | |
| May 26-27 | 19-20 | 26-27 |
| June 2- 3 | 16-17 | |

**SUMMER 1970**
**Washington Irving - Irving Pl. & 16 St., NY**

Testing will be held weekly during July and most of August. For summer testing, applications should be sent to:

HSE Application Center
Board of Education Offices
Room 818
110 Livingston Street
Brooklyn, New York

Cathedral H.S.
Archbishop Hughes Memorial
560 Lexington Ave.
N.Y., N.Y. 10022
Sr. Marita Anna Fox

| | | | |
|---|---|---|---|
| Sept. | 26-27 | Apr. | 17-18 |
| Oct. | 24-25 | May | 22-23 |
| Nov. | 21-22 | June | 19-20 |
| Dec. | 19-20 | | |
| Jan. | 23-24 | | |
| Feb. | 20-21 | | |
| Mar. | 20-21 | | |

Information concerning the testing program in New York City (except for Cathedral High) may also be obtained from:

Abraham Feibusch, Coordinator
Evening High Schools
Board of Education, room 818
110 Livingston Street
Brooklyn, New York 11201

NOTE: ADDITIONAL TESTINGS WILL BE SCHEDULED AS NEEDED

## 1969-70 TESTING SCHEDULE-UPSTATE CENTERS

**Albany**
October 17, 1969
December 12, 1969
March 13, 1970
May 8, 1970
June 5, 1970
August 7, 1970

**Batavia**
October 3, 1969
May 8, 1970

**Binghamton**
September 19, 1969
November 20, 1969
December 12, 1969
February 6, 1970
March 20, 1970
May 8, 1970
June 5, 1970

**Buffalo**
September 15, 1969
October 20, 1969
December 8, 1969
January 12, 1970
February 9, 1970
March 9, 1970
April 6, 1970
May 11, 1970
June 15, 1970
August 10, 1970

**Elmira**
October 24, 1969
January 30, 1970
March 20, 1970
May 22, 1970

**Geneva**
January 16, 1970
April 17, 1970
June 5, 1970

**Glens Falls**
October 10, 1969
January 23, 1970
May 22, 1970

**Gloversville**
January 9, 1970
May 1, 1970

**Hornell**
November 13, 1969
April 23, 1970

**Indian Lake**
December 12, 1969
March 6, 1970
June 5, 1970

**Jamestown**
October 24, 1969
March 6, 1970
June 5, 1970

**Lockport**
December 12, 1969
March 20, 1970
June 5, 1970

**Middletown**
October 17, 1969
February 27, 1970
May 22, 1970

**Newburgh**
December 12, 1969
April 24, 1970
June 12, 1970

**Niagara Falls**
December 12, 1969
March 20, 1970
June 5, 1970

**Nyack**
December 5, 1969
February 13, 1970
May 8, 1970

**Plattsburgh**
January 9, 1970
May 22, 1970

**Potsdam**
November 21, 1969
February 13, 1970
April 17, 1970

**Poughkeepsie**
September 19, 1969
October 31, 1969
December 5, 1969
January 9, 1970
February 6, 1970
March 6, 1970
April 10, 1970
May 15, 1970
June 12, 1970
July 10, 1970

**Rochester**
October 3, 1969
November 21, 1969
December 12, 1969
January 23, 1970
February 27, 1970
March 20, 1970
April 24, 1970
May 22, 1970
June 22, 1970
August 17, 1970

**Schenectady**
September 26, 1969
November 21, 1969
January 30, 1970
April 10, 1970
May 22, 1970
June 26, 1970

**Syracuse**
September 19, 1969
November 14, 1969
December 12, 1969
January 16, 1970
February 20, 1970
March 20, 1970
April 17, 1970
May 22, 1970
June 5, 1970

**Troy**
October 31, 1969
January 9, 1970
March 6, 1970
May 1, 1970
July 10, 1970

**Utica**
September 19, 1969
November 14, 1969
January 16, 1970
March 20, 1970
May 15, 1970
June 12, 1970

**Watertown**
October 24, 1969
February 6, 1970
May 22, 1970

**Yonkers**
September 26, 1969
October 17, 1969
November 21, 1969
December 12, 1969
January 23, 1970
February 20, 1970
March 13, 1970
April 17, 1970
May 8, 1970
June 5, 1970

NOTE: ADDITIONAL TESTINGS WILL BE SCHEDULED AS NEEDED

## 1969-70 TESTING SCHEDULE-LONG ISLAND CENTERS

### Brentwood

September 26, 1969
October 17, 1969
November 14, 1969
December 12, 1969
January 9, 1970
February 20, 1970
March 20, 1970
April 17, 1970
May 15, 1970
June 12, 1970

### Huntington

November 14, 1969
January 30, 1970
February 27, 1970
March 20, 1970
April 24, 1970
May 22, 1970

### Riverhead

October 24, 1969
February 6, 1970
May 1, 1970

### Hicksville

August 1-2, 1969
August 22-23, 1969
October 24-25, 1969
December 5-6, 1969
January 9-10, 1970
January 20-21, 1970
February 27-28, 1970
April 24-25, 1970
May 22-23, 1970
June 12-13, 1970
August 21-22, 1970

### Patchogue

September 12, 1969
October 17, 1969
November 21, 1969
December 12, 1969
January 30, 1970
February 13, 1970
March 13, 1970
April 10, 1970
May 8, 1970
June 5, 1970

### Freeport

August 1-2, 1969
September 26-27, 1969
November 21-22, 1969
December 12-13, 1969
January 9-10, 1970
February 6-7, 1970
March 20-21, 1970
May 5-6, 1970
June 12-13, 1970
July 10-11, 1970
September 25-26, 1970

NOTE: ADDITIONAL TESTINGS WILL BE SCHEDULED AS NEEDED

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

| Testing Center Only | |
|---|---|
| First Notice | Second Notice |

## APPLICATION FOR STATE HIGH SCHOOL EQUIVALENCY DIPLOMA

**(Applicant must sign application in presence of school official. School official will mail application with proper fee to official testing center.) Applicant must answer all questions.**

### PERSONAL INFORMATION

1. Name [*Last, first, middle*]: (Please print.)
   Mr.
   Miss
   Mrs.

2. I desire to be tested in the month of

3. Legal residence [*No., street, city, State, zip code*]: (Please print.)

4. Telephone number:

5. Height:

6. Weight:

7. Color of eyes:

8. Color of hair:

9. Check one:
   ☐ Nonveteran ☐ Veteran ☐ Now a member of Armed Forces

10. Date of birth:
    Month— Day— Year—

11. Place of birth [*City or town, State*]

12. Are you 21 years of age or over? Yes ☐ No ☐
    (If No, complete 12*a*, 12*b*, 12*c*, and 12*d*.)
    (If under 21, application must be accompanied by Form 603A — Certificate of Withdrawal.)

12*a*. Circle highest grade completed: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

12*b*. Date withdrawn from full-time enrollment in school: Month— Day— Year—

12*c*. Name of school last attended full time:.....

12*d*. Address of school last attended full time:.....

### TESTING DATA

13. Have you previously taken the High School Equivalency Examination (GED Tests) at an official testing center of the New York State Education Department? ☐ Yes ☐ No

    If yes, where? 1..... When?.....
    [*Location of center*] [*Month*] [*Year*]

    2..... When?.....
    [*Location of center*] [*Month*] [*Year*]

    (If you have taken the High School Equivalency Examination more than once, list the most recent examination first. Failure to comply with the retesting regulations, as outlined on the reverse side of this application, will invalidate the examination of the applicant.)

14. Are you applying for the High School Equivalency Diploma on the basis of USAFI GED Tests taken in service? ☐ Yes ☐ No

    If yes, where?..... When?..... Service Serial No.*.....
    [*Station*] [*Month*] [*Year*] Soc. Security #

15. Are you applying for the High School Equivalency Diploma on the basis of the USAFI GED Tests taken at a civilian center of the GED Testing Service located outside of New York State? ☐ Yes ☐ No

    If yes, where?..... When?.....
    [*Month*] [*Year*]

16. Are you applying for the High School Equivalency Diploma so you may qualify for further education or training? ☐ Yes ☐ No

### CERTIFICATION

I hereby apply to the Regents of the State of New York for a New York State High School Equivalency Diploma. I certify that I have not been issued a New York State Regents High School Diploma and that the above statements are true to the best of my knowledge. I certify also that I am a permanent resident of New York State or am submitting with this application a Certificate for Nonresidents (Form DET 603C). My fee of $6 is attached.

.....
[*Signature of applicant*]

I certify that I have inspected this application and find the information is accurate to the best of my knowledge and that the applicant is qualified as a candidate for the High School Equivalency Diploma. The applicant's signature was affixed in my presence.

.....
[*Signature of school principal or counselor*]**

*Date*.....

.....
[*Official title*]

*County of*.....

.....
[*Name of school and address*]

* Veterans and members of the Armed Forces applying on the basis of tests taken in service must provide their service serial number. Failure to do so will result in the return of the application.

** If the applicant is a member of the armed services, the term "school principal or counselor" may be interpreted to mean a commissioned officer of his unit. Veterans must have application signed by school principal or notary.

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ERIC Clearinghouse
APR 6 1970
on Adult Education

DET 639
6970/1/04302/7231